



**Brayan & Spencer Associates**  
whatever business you are in we provide the ...finishing touches

## **Book Keeping**

**We enter data in for you.**

<b>Per transaction (non VAT reg.)</b>	£ 0.75
<b>Per transaction (VAT reg.)</b>	£ 1.50
<b>Management accounts</b>	£ 600 per set of accounts
<b>VAT per return</b>	£ 200

**Guaranteed delivery of completed Accounts by 2 weeks from the date of receipt of completed information.**

**A checklist will be provided for you to collect this information as you go in the Tax Year.**